



**baptist
care sa**



Collaborative Community Projects

**Baptist Care SA and the Baptist Churches of SA
partnering together in mission**

Program Outline

&

Funding Guidelines

Submissions Close

Thursday 9 May 2019

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SECTION A: FUNDING GUIDELINES

1. Background

Baptist Care SA exists to support the most vulnerable people in our community to reach their full potential. We work with people to empower them to move from adversity to opportunity via uniquely tailored transition pathways.

We recognise that our partners, local South Australian Baptist Church congregations, represent unique opportunities to encourage flourishing local communities that are resilient and engaged. We believe that when we come together around our shared faith in Jesus Christ and work in partnership, South Australian Baptist churches and Baptist Care SA can effectively mitigate disadvantage and strengthen our local communities. By collaborating, the people and communities we serve can be inspired and supported to build upon their strengths and abilities in order to overcome barriers, develop resilience, make positive community connections and lead fulfilling lives.

2. Objective

This Collaborative Community Project (CCP) funding exists to facilitate partnerships between Baptist Care SA and local Baptist churches. By providing project funding and access to Baptist Care SA staff with expertise in working with vulnerable people, we aim to support Baptist churches to outwork creative, community-informed, collaborative and sustainable community projects.

Funding is for local, community-led:

- Approaches to relieving and mitigating disadvantage ¹
- Activities that facilitate connection of disadvantaged and vulnerable people to supportive communities and increase the strength of local neighbourhoods and communities against disadvantage.

¹ The ACNC (Australian Charities and Not-for-Profits commission) states that a PBI is a charitable institution with a main purpose of providing benevolent relief to people in need. As a Public Benevolent Institution (PBI), Baptist Care (SA) funding allocations must be in line with the main purpose of a PBI as defined by the ATO being; relieving poverty, sickness, suffering or disability.

For the purpose of the Collaborative Community Projects, disadvantaged and vulnerable people are considered to include people who are:

- At risk of or experiencing homelessness
- Recovering from addiction
- Affected by violence in families and relationships
- Suffering financial hardship
- Experiencing unemployment/under employment
- Experiencing physical or mental illness
- Living with a disability
- Experiencing disadvantage as a result of social isolation
- Refugees and asylum seekers
- First Nations peoples

Projects may be one-off or ongoing. Projects funded in this round will be funded for a maximum of three years.

Final decisions about the number and nature of projects that will be funded in each CCP Funding Round will be at Baptist Care SA's sole discretion.

3. Collaboration

This funding is for projects that are collaborative in nature. We want to partner with local Baptist churches in an ongoing and significant way that utilises the gifts, experience and expertise of all involved.

Applications will clearly identify how the projects represent genuine collaboration between:

- Local Baptist church leaders and their congregation(s)
- Baptist Care SA
- Local community members
- Local community partners

Collaborations with Baptist Care SA may include exploring ways to:

- Arrange to work directly with a Baptist Care SA site or service to work together to offer a tangible [Transition Pathway](#) for Baptist Care SA clients from [Adversity to Opportunity](#)
- Engage with the range of training workshops offered by the [Baptist Care SA Church Support Team](#) to support your project
- Engage with the [Baptist Care SA Church Support Team](#) to utilise their published materials such as [‘My Choices’](#) and [‘Hope Packs’](#) in the outworking of your project
- Engage the specific expertise of Baptist Care SA staff to support your project volunteers i.e. invite their input on how to best support clients who are experiencing or are at risk of homelessness
- Partner with Baptist Care SA [Adventure services](#)
- Partner with the Baptist Care SA ‘Connections’ program to effectively engage inclusively with people in your community living with disabilities. Contact Project Officer [Sophie Laguna](#) for more information.

4. Funding

Churches may apply for matched funding* of \$500 to \$20,000 per year for up to three years. It is anticipated that most successful projects will be funded for an average of \$5K-\$15k in any one year.

Requests for larger amounts of funding will be considered but are less likely to be funded (See Point 8.) and all such project ideas must be discussed with the Collaborative Project Officer before applying for larger amounts of funding.

**Matched funding means the applying church will commit to contributing the equivalent value of the funding received from Baptist Care SA toward the project over the funding period. Preference will be given to dollar-for-dollar matching contributions in order to create greater congregational buy-in and project sustainability. Discretion will be used in considering in-kind volunteer work or other co-funding arrangements as ‘matched funding’.*

5. Eligibility

Funding is available to any member church of the Baptist family of churches in South Australia.

6. Pre-application

Church leaders who are interested in applying for this funding are strongly encouraged to attend the 2019 **Collaborative Community Project Funding Workshop**. This will be held on Friday 1 March at the Baptist Care SA office: 130 Rose Terrace, Wayville from 9.30am - 2.30pm.

This [workshop](#) will help Churches in their application process by outlining:

- The purpose and aim of the Collaborative Community Project Funding
- How Baptist Care SA wants to partner with Baptist churches to support vulnerable people to move from adversity to opportunity via transition pathways
- Why Baptist Care SA chooses to focus on a strengths-based, participant-led and collaborative approach in their partnerships and services
- How to apply for this funding (with transferable tips for general funding/grant applications)

Register [here](#)

7. Application Process

Funding Workshop

We strongly recommend you attend the 2019 Collaborative Community Project Funding Workshop on Friday 1 March 2019 to consolidate your understanding of the Funding Guidelines.

Discuss your ideas with the Collaborative Community Project Officer

The CCP Project Officer, Ms Ellen Beasy, is available to discuss your project ideas and to offer support with the application process. Ellen works on Mondays, Tuesdays and alternate Fridays and can be contacted via email: ebeasy@baptistcaresa.org.au or mobile: 0428 864 486 on those days.

Expressions of Interest

Expression of Interest forms can be requested from Ellen Beasy from February 1st 2019 via [email](#) and submitted to her via [email](#) from Friday 15 March 2019 onwards.

Churches whose Expressions of Interests meet the Funding Guidelines will be invited to complete the Application Process by submitting a formal funding application form. (NB the work undertaken in this process is similar to the application so there is no duplication of effort).

Enlist project support:

The Collaborative Community Project Officer will be available to support churches as they work on their application drafts. Appointments may be booked between Monday 18 March – Tuesday 30 April (Mondays, Tuesdays and alternate Fridays)

Submit Application Form:

Completed funding application forms must be submitted via email to Ellen Beasy, Collaborative Community Project Officer, ebeasy@baptistcaresa.org.au **by midnight Thursday 9 March 2019.**

8. What to include in your Project Proposal

Your proposal must demonstrate the following:

- That your proposal aligns with Baptist Care SA's mission to support disadvantaged and vulnerable people to move from adversity to opportunity
- Strong collaboration between your church congregation and your local community
- That it has been initiated by genuine conversations and relationships with members of the wider community and partnering organisations rather than being based upon assumptions about what the community wants/needs
- A current and ongoing partnership with local community leaders and groups
- A local community-led approach to mitigating and relieving disadvantage
- An approach that recognises and builds on the strength of your local community to develop connections and together use these to meet community needs and aspirations
- A commitment to operate from a participant-led approach that is done 'with and by' the community, not 'to and for' the community
- A recognition that the people in our communities are best situated to comment on what their community cares about and needs in order to flourish
- A clearly demonstrated plan to sustain the impact of the project after the life of the funding
- Clearly articulated means for measuring and evaluating the success of the venture both quantitatively and qualitatively
- Capacity to put into practice learnings from the project
- Ability to match the funding requested. Preference will be given to dollar-for-dollar matching contributions in order to create greater congregational buy-in and project sustainability. Discretion will be used in considering in-kind volunteer work or community funding as matched funding
- **Important: As Baptist Care SA is a Public Benevolent Institution (PBI), the Australian Taxation Office (ATO) requires that CCP funding can only be allocated to projects that meet the following PBI definition: "To relieve poverty, sickness, suffering or disability."**

Favourable Proposal Features include:

- Projects that work to directly link Baptist Care SA clients with clear transition pathways from adversity to opportunity
 - A collective action or significant community partnership approach
 - Initiatives that are creative, innovative and new within the Baptist churches in South Australia and are capable of being reproduced with limited resource allocation in other church settings
- OR
- Initiatives that have been robustly evaluated and proven to have a demonstrated impact to move vulnerable people from adversity to opportunity and have been identified as something your community cares about

Proposals less likely to be funded:

- Capital items (unless the capital item is a part of a wider community collaboration project and the only hurdle to a significant community development activity)
- Churches already or recently in receipt of Collaborative Community Project Funding
- Funding proposals for projects over \$20,000 per year for three years. Applications over \$20,000 per year will require matched dollar-for-dollar financial funding. **If you intend to apply for a larger project please speak with the CCP Project Officer before proceeding.**

9. Closing Date

Completed application forms must be received by our Collaborative Communities Project Officer Ellen Beasy ebeasy@baptistcaresa.org.au by email no later than **midnight on Thursday 9 May 2019.**

10. Funding Allocation Announcement and Agreement

The Collaborative Communities Project Officer will communicate the outcome of your application for funding by phone by the end of June 2019.

Successful applicants will be required to complete and enter into a CCP Funding Agreement document in collaboration with the Project Officer. We anticipate funds will be awarded in full for the first yearly instalment by July 2019.

If you are not successful in this round of funding, Baptist Care SA staff will be available to continue working with you to refine your proposal for a future round, or suggest alternative funding sources that you can try. We want you to succeed!

11. Financial Reporting and Project Evaluation

An Acquittal Statement and Program Review must be completed within 3 months of project finalisation, or within 6 months of receipt of the funding for events or short-term projects.

The Acquittal Statement verifies that the funding has been utilised in accordance with the Project Budget provided in your Application Form.

Failure to allocate funds as outlined in the signed Funding Agreement may result in a request to refund the project funds.

The CCP Program Review provides the feedback to the Baptist movement about your project and details how vulnerable members of your community have benefited from your church's efforts and utilisation of Baptist Care SA's Collaborative Community Project Funding. Baptist Care SA staff can support you in this process so it is not onerous but a valuable component of your project.

Please contact the Collaborative Communities Project Officer Ellen Beasy if you require further information:

M: 0428 864 486

E: ebeasy@baptistcaresa.org.au