My Choices

2.4 MY DEBTS AND MY BILLS

DATE:

Keep this information confidential and store it in a secure location.

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INSTRUCTIONS

TO COMPLETE 2.4

Look through the A-Z index to prompt you regarding your debts, liabilities and bills. Record them on the worksheet using the relevant columns. Under 'Frequency' and 'How paid' columns, record how each bill is paid, e.g. cash, BPay, direct debit and how often, e.g. monthly. Notes can include if an account is in joint names, or which contact person you liaise with in a particular company.

NAME OF INSTITUTION LENDING MONEY	TYPE OF DEBT	DEBT IN NAME OF	ACCOUNT/ CARD NUMBER	LOCATION OF RECORD	NOTES