



Wirraway Homestead Campsite Information



Helping young people connect with
themselves, others, God and the natural world
through outdoor experiences.

'Adventure with Purpose'



Welcome!

We are so pleased to welcome you & your students here to Wirraway Homestead and trust you will all have a valuable & fun experience here with us !

This document contains a range of information to assist you as the group leader in managing expectations & your group onsite.

Your dedicated onsite Host will clarify this information with you on arrival, provide additional support throughout your camp and be available to answer questions as required.

On camp completion, we would really appreciate your feedback so please provide your insights and reflections on the feedback form provided. You will also have the opportunity here to request a rebooking so that you don't miss out on preferred dates.

Wishing you THE BEST CAMP EVER!

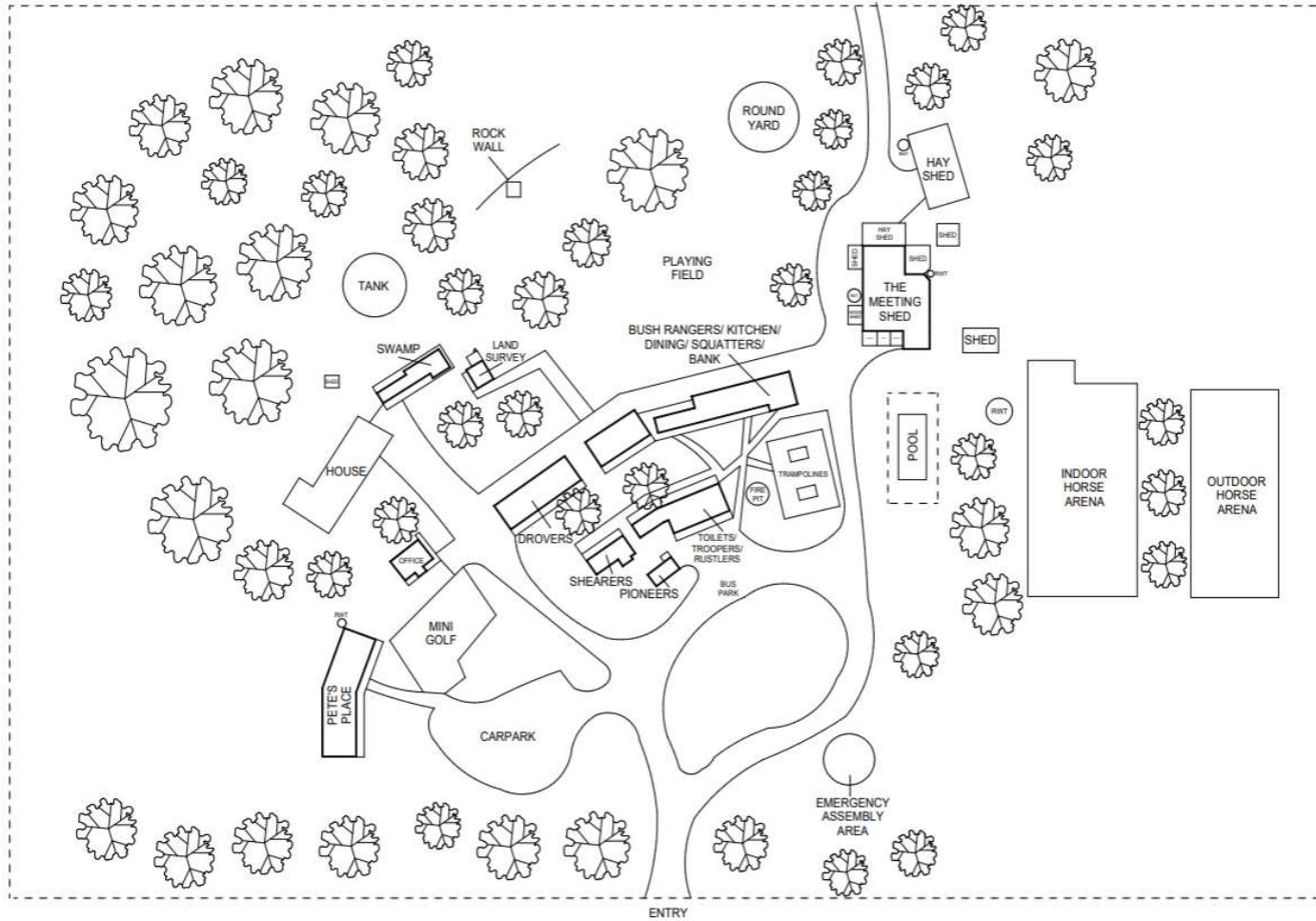


CONTENTS

- 1. Campsite map**
- 2. Accommodation plan**
- 3. Arrival and Departure procedure**
- 4. Campsite Induction Information**
 - a) WIFI**
 - b) Audio Visual Equipment**
 - c) Swimming pool**
 - d) Catering & Dining Hall Information**
 - e) Campsite Activity Program**
 - f) Taking Care of Wirraway (Campsite Rules)**
- 5. Duty of Care**
- 6. Wirraway Staff and Emergency Contact Numbers**
- 7. Campsite Induction Acknowledgement**



1. Site map





2. Accommodation Plan



ACCOMMODATION BUNKHOUSES

82 x beds (bunk)
6 x camp beds (single)
4 x beds (bunk) + lounge (Sherrifs)

Pete's Place (when available)
8 x single beds



3. Arrival & Departure Procedure

Upon arrival to Wirraway Homestead

- The school bus will be met by a Wirraway staff member (Host) & instruction will be provided to the school group leader regarding luggage.
- The school group will then move to The Shed for an induction process lead by the Host.
- The Host will provide the school group leader with a hard copy of this information to be kept with the group.
- The Host will provide & confirm relevant information specific to your booking (eg accommodation allocation, site tour, swimming pool information, audio visual equipment instructions, emergency meeting point etc).
- Following the campsite induction, the Host will require the group leader to sign the *Campsite Induction Acknowledgement*.
- Access to accommodation rooms may not be until 12pm due to cleaning. This will be confirmed by your host on arrival.

Upon departure from Wirraway Homestead

- Please vacate all accommodation rooms by 8:00am on last day of camp
- Luggage to be placed outside dorms or other location communicated by your Host whilst final day activities take place
- Please ensure the campsite is left in a tidy condition including paying particular attention to the following:

Prior to breakfast on last day

- All rubbish removed from dorms and placed in outside bins
- Any litter resulting from camp activities is placed in a bin
- Dorms checked for any lost items
- All heaters, lights and fans turned off

After lunch on last day

- Dining Room vacuumed with tables wiped down



4. Campsite Induction Information

a) WIFI

WIFI is available in the Dining Room & The Shed for guest use.

User name: BCSA_guest

Password: Wirraway2022!

b) Audio Visual Equipment

The Shed is equipped with an Audio Visual system - 1 screen and projector with integrated sound.

The inputs for connecting laptops or other devices to the projectors are located in the projector room. The port is a standard HDMI connection. If your laptop or other device uses a different input you will need to bring a suitable HDMI adapter.

c) Swimming Pool

Weather permitting, the swimming pool may only be used by school groups by prior arrangement. All groups using the pool require an adult person with Pool Lifeguard certificate to supervise.

- The pool must always be locked when not in use.
- All pool equipment is to be replaced as found after each session of swimming, including the pool cover placed over the pool, the pool area checked for personal property and any equipment used, neatly stored.
- Safe pool entry techniques must be used at all times (no flips, bombs or diving into the shallow end).
- No rough play (pushing, dunking, wrestling, throwing people, shoulder rides etc)
- Children under the age of 7 are to be encouraged to visit the toilet before entering the pool.
- No glass containers to be brought into pool area
- No running (walking only)
- Any damage to the pool or related equipment is to be immediately brought to the attention of campsite staff.



d) Catering & Dining Room Information

The Dining Room is used for mealtimes & can also be utilised as an activity/meeting space at other times if required.

Specific dietary queries should be referred to our Hospitality Coordinator during business hours on 8388 5234 or adventure@baptistcaresa.org.au.

Mealtimes are as follows:

Breakfast 8.00am

Lunch 12.30pm

Dinner 5.30pm.

Snack times (as per program).

Meals will be ready to serve at the time indicated above. Please ensure that your entire group is seated in the dining room & ready for meal service at least 5 mins before the mealtime as meal service cannot be delayed.

School group leaders (teachers/parents) are required to assist with the serving of meals.

Students are required to stack dishes at the end of each meal. Wirraway staff will wash the dishes through the commercial dishwasher. Students are then required to put washed dishes away, wipe tables & generally tidy the dining room after each meal.

Each full fee-paying guest is entitled to one serve of food. Our portion sizes are generous however extra portion or larger size portions can be provided at an extra cost. If required, please contact the Hospitality Coordinator at least 30 days prior to camp to discuss requirements.

The Snack Bar is optional & available at afternoon tea time if required. The Snack Bar will need to be booked in advance.

Special Diet requirements

Wirraway Homestead is an **ALLERGY AWARE SITE** - this means that we do not eliminate any foods from our menu.

Whilst we endeavour to provide for all medical diets, it is sometimes not possible to cater for them all, especially where one person has multiple allergies. For this reason we may ask guests to provide some foods to supplement what we provide.

Our catering staff are trained in the precautions needed in dealing with food allergies ie cross contamination, ongoing need to read food labels and ingredient lists, use of specially allocated utensils, changing of gloves when preparing and serving and cleaning and sanitising equipment & benches. We have a strict cleaning schedule and all dishes must go through the commercial dishwashers.



We will provide for medical diets and certain lifestyle choice diets (vegetarian and vegan) however we are unable to cater for personal likes or dislikes. We suggest that “fussy eaters” supplement the menu with foods from home.

Any special diet requests are to be advised via the online booking portal by the indicated due date. It is our expectation that only medically diagnosed diets will be listed.

Wirraway **SAMPLE** Menu – School Adventure Package

	DAY 1	DAY 2	DAY 3
BREAKFAST		Pancakes	Spaghetti & toast
MORNING TEA		Fresh Fruit & Savory Muffins	Fresh Fruit & Pin wheels
LUNCH		Baked Potato (build your own)	Chicken Wraps
DESSERT		Ice Cream	Cookies
AFTERNOON TEA	Fresh Fruit	Fresh Fruit	
DINNER	Penne Bolognaise & salad/vegetables	Butter chicken & rice	
DESSERT	Apple Crumble & ice cream	Choc Brownie & ice cream	
Supper	Lemon Slice	Apricot Slice	



e) Campsite Activity Program

SCHOOL ADVENTURE PACKAGE PROGRAM (SAMPLE)

DAY ONE

1100	Arrive
1130	Induction
1200	Lunch (Bring your own lunch)
1300	Horse riding introduction
1315	Facilitated group game
1345	Snack bar/Afternoon Tea
1430	Facilitated activities (as per program)
1700	Free time
1730	Dinner
1900	Free time (facilitated night activities available if requested at additional cost)
2100	Supper & bed.

DAY TWO

0800	Breakfast
0845	Free time
0915	Facilitated activities (as per program)
1230	Lunch
1315	Free time
1330	Snack bar/Afternoon Tea
1400	Facilitated activities (as per program)
1700	Free time
1730	Dinner
1900	Free time (facilitated night activities available if requested at additional cost)
2100	Supper & bed.

DAY THREE

0800	Breakfast
0915	Facilitated activities (as per program)
1200	Lunch
1230	Clean up + Gift Shop
1300	Depart.

Self Managed Activities

The following activities can be managed by adult school staff during free time at own risk.

- Games on the oval
- Trampolines
- Mini golf
- Table Tennis Table, foosball table, 8 ball



Horse Riding is a Risky Activity

It must be acknowledged that horse riding can be dangerous.

Wirraway horses are chosen for their temperament and suitability for the program.

Wirraway horses complete a comprehensive training program before joining camp activities. The training program is designed to train the horses in the activities it will be doing and desensitize the horse to anything which may have been unfamiliar to it. These horses are not used for camps until they are considered appropriate for the task.

However, as a horse is a living animal with a will of its own, it may act in an unpredictable way. It may bite, kick, startle and run, slip, trip and put the rider/handler at risk of injury or death.

It is imperative that parents have completed the required online medical information & horse-riding acknowledgement as per the required task in your pre-arrival process.

Children must be of a minimum age of 10 years to ride a horse.



f) Taking Care of Wirraway (Campsite Rules)

Wirraway Homestead is a special place that enables young people from all over South Australia connect to themselves, others, God and the natural world through outdoor experiences.

The following rules are in place to ensure that you have a safe camping experience as well as to help look after this special place and our facilities.

1. Do not enter the horse area or paddocks in the absence of Wirraway staff.
2. Look, but don't try to touch or feed wildlife. Any food left outside or bins left partially open are likely to be visited by possums or magpies.
3. All litter belongs in a bin.
4. Strictly only toilet paper to flushed down the toilets. Paper hand towel and sanitary items must NEVER be flushed down the toilet.
5. Be gentle to one another and to our buildings and equipment. Please report any damage or maintenance issues promptly to your Host.
6. Be comfortable, but please consider the environment and turn lights, heaters and air-conditioning off when not required.
7. No collection of firewood on the campsite. Firewood will be supplied by prior arrangement or bring your own.
8. Park in designated areas only and please don't drive on grassed areas.
9. Please abide by all other instructions and guidance given by pre-arrival documentation, signs and our staff.



5. Duty of Care

It is a requirement that your school adult group leaders will maintain responsibility for the behaviour and conduct of all students throughout all aspects of the camp.

It is the responsibility of the adult group leader/s from your school to continue to fulfil their Duty of Care to students for the duration of their stay at the campsite.

This includes, but is not limited to supervision, discipline, anticipating risks, provision of first aid and medication, mental well-being, ensuring following of campsite rules and general conduct of group members being respectful of others and the campsite at all times.

We require a minimum of 1 adult group leader with each activity group to ensure supervision of students during facilitated activity.

It is the responsibility of Wirraway Homestead to ensure that all reasonably practicable measures have been taken to control risks against possible injuries arising from activities or use of the campsite. This includes Wirraway Homestead staff reminding group leaders of their ongoing Duty of Care to their group member.



6. Wirraway Staff and Emergency Contact Numbers

Wirraway staff will be onsite during business hours. Should contact be required after hours please contact **0413 701 085** for emergencies and other queries that may arise.

Emergency Contacts

POLICE, FIRE, AMBULANCE	000
POLICE ATTENDANCE	131 444
POLICE (STRATHALBYN STATION)	8536 2044
FIRE – CFS HEADQUARTERS	8297 9111
FIRE – CFS STRATHALBYN	8536 2220
FLINDERS MEDICAL CENTRE (51km)	8204 5511
WOMENS & CHILDRENS HOSPITAL (58km)	8204 7000
MT BARKER HOSPITAL (21m)	8393 1777
HILLS MEDICAL SURGERY (ALDGATE)	8339 2644
STIRLING MEDICAL PRACTICE	8339 2677
NATIONAL MEDICAL HOTLINE	1800 022 222
POISONS INFORMATION HOTLINE	131 126

WHEN CALLING EMERGENCY SERVICES QUOTE LOCATION:

**WIRRAWAY HOMESTEAD
660 OLD BULL CREEK ROAD, STRATHALBYN SA 5255**

RAPID RESPONSE NUMBER: 018 978

Please refer to the **Wirraway Bushfire Survival Plan** document for detailed information.



7. Campsite Induction Acknowledgement

I confirm that I have been informed of the following information:

- Check-Out** arrangements and tasks: vacate dorms by 8am for school groups.
- Property Boundaries:** areas that are out of bounds.
- Buildings:** Use, location, buildings that are out of bounds, turning lights & heaters off.
- Fire Safety:** Location of Fire Extinguishers (to be used only in emergencies). Details of Fire Alarm and response.
- Emergency Assembly Area:** located in main carpark near site entrance.
- Pool Use:** Adult qualified supervisors required at all times. No swimming alone. No more than 30 people allowed in the pool at a time. Pool must be locked and cover replaced when not in use.
- Meal Procedures:** Student & teacher requirements.
- Water:** Rain water for drinking is available from the drinking fountain located outside the the Dining Hall. Bore water (safe for showers and brushing teeth) everywhere else. All students are required to bring labelled refillable drink bottles.
- First Aid:** School to bring their own First Aid kit & manage all medical issues.
- Accident & Incident reporting procedures.**
- Camp staff:** availability and how to contact when not on site.
- Moving Mattresses &/or Furniture:** only with approval from Wirraway staff
- Rubbish:** Please use bins provided (general rubbish and recycling).
- Any damage or breakages to be reported to Wirraway staff and may incur a cost.

School Group Leader Declaration

I have been informed of and understand the above.

Group Name: _____

Group Leader's Full Name: _____

Signature: _____

Date: _____

Confirmation of attendees on site:

Students _____

Adults _____

NOTE: that school is liable for either the number of attendees that were confirmed in the online booking at pre-arrival or the minimum hire amount noted on the booking form, whichever the greater.