# My Personal Contacts

# A

Accountant Acupuncturist Address book Audiologist

# B

Baby sitters Bank manager Barber Beauty therapist Brokers Business banker

# C

Car service/repairer/mechanic Cardiologist Care worker Child care Children Chiropractor Cleaner Clergy Contacts

# D

Dentist Denture clinic Doctor

Counsellor

# E

Electrician **Emergency contact Employment** Enduring power of attorney **Executor of Will** 

# F

Family Financial advisor/planner Fund manager Funeral director

# G

Gardener Gastroenterologist **GP General Practitioner** Grandchildren Guardian

Hairdresser Husband

Imam Insurance broker

Lawn mowing person Legal advisor/lawyer Life insurance policy manager

Maintenance house/property

# N

Naturopath Neighbours Next of kin

Occupational Therapist Oncologist Ophthalmologist Optician Orthodontist Osteopath

Palliative care team **Parents** Partner Pastor Pet sitter/walker Physiotherapist Plumber **Podiatrist** Power of attorney Priest Psychologist **Public Trustee** 

# QR

Rabbi Relatives Religious advisor

Siblings Solicitor Specialist Speech pathologist Spouse Stock broker Substitute decision maker Support worker

# TUV

Vet W Wife







# My Personal Administration

A

ABN

Accident insurance

Accounts - bank/building society/credit Car registration

Accounts - social media

Accounts - store, subscriptions

Address

Adoption agency

Adoption papers

Advance Care Directive

Advance Care plan

**Affiliations** 

Alarm

Ambulance cover

Annuities

Antiques

**Appliances** 

Artworks

ATO Tax File number

В

Bank

Bank accounts

Bank passwords

Baptismal papers

Bike

Birth certificate

Birth date and place

Boat

Bonds

Building society accounts

Businesses

C

Car

Car insurance

Caravan

Care of children

Cash

Centrelink

Certified copies

Charities

Cheque account

Citizenship certificate

Collections e.g. stamps, coins, dolls

Companies

Computer

Computer passwords

Contents insurance

Council rates

Court ordered payments

Credit cards

Credit union accounts

D

Date and place of birth

Death certificates of family

Debentures

Debts

Deeds to house

Defence card

Defence records

Degree

Deposits

Digital media accounts

Diploma

Direct debits

Disability number

Divorce papers

**Donations** 

Drivers license

**DVA Veteran Health cards** 

Education

Educational awards, degrees

Electoral role

Electricity

Electronic banking pendant

Email address

Embassy

Emergency services levy

Employee identity cards

Entitlement cards

Equipment hire

Equity investments

F

Facebook

Family history

Firearms license

Foster care

Foxtel

Funds

**Furniture** 

G

Gas

Google

H

Health cards

Health insurance/fund

Heirlooms

Hire equipment

Hire purchase

Home

Home country

Home phone

House

House alarm

House insurance

Housing loan

Identity documents

Immigration papers

Instagram

Instructions

Insurance car

Insurance contents

Insurance health

Insurance house

Insurance income protection

Insurance life

Insurance mortgage

Insurance plans

Insurance policies

Internet provider

Internet shopping accounts

Investment funds

J

Jewellery

K

Key box

Keys spare



L

Land easement Land titles Laptop Lay bys Lease Legal will

Library card/books

Licenses Life insurance Line of credit Livestock Loans

Magazine subscriptions

Maiden name Marriage certificate Marriage date Medical bills Medical insurance

Medical Power of Attorney Medicare card

Medicare number Memberships Military service Mobile phone

Mobile phone provider/account

Mortgage Motor vehicle

Motor vehicle registration

Motorbike Mutual fund My Gov account

# N

Netflix

Newspaper subscription

Outstanding lending Overdraft

Passport number Passport papers Passwords **Patents** PayPal

Pension number Pharmaceuticals card

**Phones Pinterest** Play station Post Office box Power of attorney

Professional card e.g. nurse Professional memberships

Property Property lease Purse

# QR

Real estate investments Registration e.g. car, boat Registration professional e.g. teacher

Rent Rentals Repairs

Restraining orders (AVO)

Royalties

# S

Safe

Safe deposit box

Savings Securities Security cameras Senior card

Shared pension plans

Shares

Stan

Social media accounts Sports club membership

Stereo Stocks Store cards Student card Subscriptions Superannuation Swimming pool

# T

Tablet

Tax File Number Television (TV) Tenancy agreement Theatre membership

Timeshare Tool shed Tools Trailer Trusts Twitter

# U

Unit Utilities

Vehicles

Veteran affairs (DVA) number

Warranties Water bill Will

'Working with children' card

# XYZ

X box



# My Health

Discussion about my health and care

A

Accessible technologies
Adverse reactions
Alarm personal
Allergies - food
Allergies - medication, tapes
Ambulance
Anaphylaxis
Anti coagulants
Appointments
Aromatherapy
Assistive devices

В

Back support wedges, rests
Batteries for hearing aids
Bed attachment
Bed pad/alarm
Bedpan
Blister pack
Blood collection agency
Blood glucose machine
Blood group
Blood pressure machine

C

Chair high back, recliner
Chair pad/alarm
Chemist
Church
Commode
Communication
Contact lenses
CPAP machine

Faith
Falls
Family medical history
Foot care
Food allergies
Food intolerance

G
Glasses
Glucometer

Gopher

D

Е

F

Diet

Doctor

Dosette

District nursing

Emergency plan

Equipment hire

**Exercises** 

Eye care

Н

Hay fever Health Hearing aids Heat pads Hire equipment Hospital bed

**GP General Practitioner** 

ı

Immunisations
Implants
Incontinence pads
Infusion pump

JK Kylie pads

Lifting aids
Lifting device

M

Medic alert bracelet
Medical alert call system
Medical history
Medical insurance
Medicare number
Medication
Meditation
Mouthguard

N

Nebuliser

0

Organ donation
Over toilet seat
Oxygen
Oxygen concentrator
Oxygen equipment

F

Pacemaker
Pain relief
Patches
Pharmacy
Prescriptions
Pressure relieving mattress
Private nursing
Prostheses

QR

Reading glasses Recliner chair Rhesus factor

S

Self-help pole Sheepskin Shower chair Side effects Substitute decision maker Syringe driver

Т

Tablets TENS machine Transfer equipment

**U** Urinal

V

Vaccinations

WXYZ Walker

Walking stick Webster Pack Wheelchair

Wound care consumables





# My Care

# A

Activities/hobbies Addressing me Advance Care Plan Afternoon tea

Aftershave

Air conditioner - temperature

Alarms Alcohol

Allergies - food

Allergies - medication, tapes

Animals Appointments Aromatherapy

Art

Assistance - mobility

Audio books

# В

Bath Bathing Bathing routine

Bed

Bed preferences Bed time routine Bedcovers Bin days

Bin days
Bins
Blankets
Body hair
Body lotion
Book club
Books

Bowel regime Breakfast

Bringing washing in

# C

Card games
Card making
Care of children
Changing bed linen

Choir Cigarettes Cleaning

Cleaning up after pets

Clock
Clothes
Clothing care
Clubs
Cold drinks
Colouring in
Comfort care
Communication
Companionship
Computer games

Condiments
Conditioner
Continence care
Cooking

Correspondence

Craft Cricket Crosswords

Cultural background
Culture practices
Current affairs
Curtains - open/close

D

Daily living support Daily routine

Denture care Deodorant Desserts

Dietary requirements

Dinner Disability

Discussion about my health and care

Discussion topics Dishwashing

Dislikes - food and drink Doors - open/closed

Dressing Drinks Dusting DVD's

E

Eating meals
Electric blanket
Electronic devices
Entry to house
Errands
Exercise/s

F

Face cream Face masks Facebook Facial hair Faith Fan

Evebrows

Eye care

Favourite food and drink

Feeding myself

Films
Finances
Finger nails
Fixing things
Flossing
Flowers

Fluid intake Folding washing Food allergies

Food and drink preferences

Food intolerance Food preparation Football

Foot care Foxtel Fresh air Fruit

Furniture layout

G

Games Garden Gardening

Glass of water beside me

Glasses Glasses Going out Gopher Groceries Groups

Н

Hair care Hair products Hair removal Hand cream

Hanging out washing

Hearing aids

Heater temperature

Hobbies

Home assistance
Home security
Hospice
Hospital
Hot drinks
Hot flushes
Hot pack
House work
Humour

Hygiene preferences Hygiene routine

L

Ice pack Imam

Important people to me Important places to me Incontinence management

Interests Internet Ironing

J

Jewellery

KL Language Laughter Laundry Lawn care Left handed Library Life stories Lighting Lipstick

Lunch

Magazines Maintenance Make up Making beds Making tea/coffee

Massage Meal planning Meal times Meals on Wheels

Medication - help me with

Meditation Menopause Menstruation Mental stimulation

Minister Mobility Moisturiser Morning routine Morning tea Mouth care Movies Mowing lawns

Music Musicals My story

# N

Nails Naps Netflix News Newspaper Nick name Nutrition

**Nutritional supplements** 

Organising things

Pain relief Painting **Pastimes** Pastor Perfume Personal alarm Personal hygiene

Pet care Pets Photos

Picking up **Pictures** Piercings Pillow Places to visit **Planting** Play station Plays Pot plants Prayers Preferences

Preferred name

Preparing meals and snacks help

Priest Privacy

Putting washing away

**Puzzles** Pyjamas

Rabbi Radio settings Radio stations Rainwater Reading Reading glasses

Reading light Religion Religious items Religious practices Religious routines Remote controls Respite care Resting in bed Right handed Rituals

Room temperature

Routines Rubbish

# S

Sacraments Savoury

Scripture reading Securing valuables

Security Services Serving meals Sewing Shampoo

Sharps disposal Shaving

Shopping for groceries Shopping for personal items

Shower

Showing me affection Significant achievements

Silence Sitting out Skin care

Sleeping - position/routine

Smoke alarm care

Smoking Snack times Snacks

Soap Soccer Social media Spiritual practices Spiritual routines Spirituality Sports Stan Storage Sudoku Sunscreen Supper Support Swallowing Sweeping Sweets

# T

Tablet

Take away food

Tea Technology Teeth cleaning Telephone Temperature Tending plants Theatre

**Tissues** Tobacco products Toes nails Toileting Toothbrush Torch Touch Towels Transport Trimming trees TV programmes

Underarm hair Using the phone

Vaccinations - pets Vacuuming Videos Visitors

Walking frame Walking stick Washing Water Weeding Wheelchair

Wig

Windows - open/closed Wishes - preferences Worship

# XYZ

X box



# A-Z INDEX 5

# My Death

# A

Advance Care Plan After my death Ashes

# B

Bequests Birth details Burial **Burial clothing** 

Cards for people Casket Celebration pre-death Cemetery Cemetery plot Chants Charities Clothing Coffin Communication Cremation

# D

Death notice Dying environment Dying who present Dying wishes

Cultural practices

# E

Education **Employment information** End of life treatment Estate planning Eulogy - plan, give Executor of Will

# F

Family details Family history Family viewing Favourites - songs, food, hobbies Flowers Funeral Funeral director Funeral home Funeral location Funeral notice Funeral service

# G

Gifts

# H

Headstone Honouring me Hymns

Indigenous sorry business Inscription

# J

Jewellery

# KL

Last rites Letters for people

Marriage details Memberships Memorial card Memorial donations Memorial register Memorials Memory box Military service My remembrance

Name details

# 0

Organ donation

# P

Pall bearers

Palliative care Person to lead funeral Pets Photo albums Photographs Place to die (preferred) Plaque Plot Prepaid funeral

Readings - what, who Religious advisor Religious practices Remembrance Ritual

# S

Schooling

Scripture Scripture readings for funeral Significant achievements Songs Sorry business Spiritual advisor Spiritual remembrances

# Т

Stories

Tissue donation Topics to discuss Transportation Treatment decisions

Unfinished business Urn

Venue for after funeral gathering Video Viewing **Visitors** 

# **WXYZ**

Will

Wishes - after death Wishes - dying



